

Rosary Park P&F Association Branxton



General Meeting: Wednesday 14th November 2018

Meeting Opens: 7:00pm

Attendees: Hannah Wilson, Bec Jackson, Sallyanne Stanbridge, Felicity Furner, Elisha Ayton-Mason, Lindsey Gough, Katherine Ceczy, Natalie Samaras, Rachael Lunan, Kellie Heggart, Monique Crick.

Apologies: Emma Gillings, Natasha Waeger, Jess Dougherty.

Prayer: Read by Hannah.

Previous Minutes:

"I move that the minutes be confirmed as a true and accurate record of the last meeting."

Minutes of the last quarterly meeting held on 24th October 2018 were adopted as being correct, moved Hannah and seconded by Louise.

President's Report: read by Hannah.

- Refer the AGM.

Principal's Report: read by Sallyanne.

Thank you very much to Hannah in your three years as president and Bec for your four years as secretary and the P&F for supporting the school over the last 12 months.

School buildings are being evaluated, two of the demountables may be relocated within the school grounds while the new buildings are being built. Tenders must be finalised before Christmas for Oct 2019 completed.

Afternoon procedures are working well. Parents are being great with their support.

Some parents are parking in the cemetery, this is not safe. The school can't do anything about this as it is a public space.

Staffing for 2019 is still underway, no announcements can be made yet.

Resource fee increase to be inclusive of more things, Sallyanne, Jane and the accountants have come to a nominated fee that will be inclusive of most things, including day excursions. Further finance conversations with head office are underway. Sallyanne is mindful of the increase in the school building levy (note this is tax deductible).

Kinder orientations have been very successful. Thank you to the school community who have helped and supported this.

Treasurer's Report: read by Amanda.

Total income - \$2,440.00

Total expenditure - \$0.00

Available Balance - \$15,190.45 includes \$5,695.19 from the Year 6 colour run

Total P&F Funds as at 24 Nov. 18 - \$15,190.45

Canteen Report:

- Estimated funds available at the end of the year \$6,000 - \$7,000
- In 2018 Canteen has funded:
 - Netball uniforms
 - Legacy donation
 - Fridge & microwave
 - Extra pots, pans & platters
 - Lunch order bags for kindy 2019
 - Note bags for kindy 2019/2020
 - Next year – sponsor 1-2 tablets for year 5/6
- Pizza day scheduled for Friday Dec 7th
- Positive attendance by kindy 2019 parents for volunteer induction
- 2019 will see an infant only canteen window
- Canteen's shout to say thank-you to the year 6 helpers
- Volunteer Appreciation award and gift at Presentation Night
- Left over ice blocks from mission day to be passed out towards the end of year, maybe to kinder and year 1 who aren't doing the swimming carnival
- Healthy canteen strategy:
 - 20c fruit is going well and selling out
 - Last 2wks of term will have a special event – 10 tokens only to get free \$1 item
 - Working on photos and nutritional panels for 2019

Correspondence In: none.

Correspondence Out: none.

General Business

Speaker	Item discussed	Action taken
Sallyanne	<p>Parent portal for Compass – any questions? From 2019 this replaces Skoolbag.</p> <p>HW – how do we access changes to the system where a child has been marked as absent incorrectly.</p> <p>HW – will the P&F have access to uploading information to this like the Skoolbag app? SS – Yes.</p> <p>EM – partial day absences? SS – Don't use these, still sign in/out for partial days at the office.</p>	
Katherine	<p>Students having music lessons in the room next to the canteen. These can be interrupted by people accessing the canteen. Is there the opportunity for the P&F to fundraise for a demountable specifically for a music teaching room? This could maybe be the OOSH building. Or another learning space that can be uninterrupted and quiet.</p>	<p>Sallyanne is aware of this and is looking into options. The P&F can also look into this as a fundraising opportunity after the a/c's and furnishings are purchased.</p>
Rachel	<p>All bags ordered have been sold. Some smocks and lunch bags have been sold, not all money has been received – reminder texts have been sent out. Order for smocks and lunch bags needs to be made – AD can help with this. Collect money for all orders before placing an order for anymore school bags.</p> <p>What is the best way to handle the collecting and dispatch of bags through the office. SS – to talk to Kim and Jane to improve communication.</p>	

Meeting Closed: 8:20 pm

Next Meeting: **Tuesday 6:00pm 4th December 2018 – at the Feddy**

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Activity	Date Planned	Comments / Ideas	Who
Term 1 & Ongoing fundraisers			
Easter Raffle	Thursday 29-Mar		Amie, Emma
Pie Drive	Wednesday 11-Apr	Collection day is 11 April	
Card box (Birthday or All Occasions)	Ongoing	Profit = \$10 / box of 30 cards sold (\$1 per card for family)	Jess
Athletes Foot	Ongoing	Profit = \$5 / pair of school/sport shoes sold	Bec
Opal card holders	Ongoing		need to order more
Entertainment Book	Ongoing	Advertise, promote on FB	Lisa
Stuck on you labels	Ongoing		
Term 2			
Mother's Day Stall	Friday 11-May	Mother's Day Breakfast and Liturgy	Leah
Disco	Aim for late May/early June	Hannah to book DJ, 5:30-6:30 for infants 6:45 - 8:30pm for primary, times to be confirmed disco/show bag idea food trucks Kellie's Forage Espresso dinner served to make it a family night	
Term 3			
Father's Day Stall	Friday 31-Aug	Father's Day Breakfast	
Pie Drive	August Delivery TBA		
Term 4			
Grandparents VIP Day	October	<i>Not a fundraiser</i>	