

Rosary Park P&F Association Branxton



Meeting: Wednesday 11th April 2018

Meeting Open: 6:05 pm

Attendees: Hannah Wilson, Sallyanne Stanbridge, Louise Kevin, Amanda Drage, Raymond McCarthy, Katherine Geczy, Elisha Ayton-Mason

Apologies: Bec Jackson, Emma Gillings

Prayer: Sallyanne

Previous Minutes: I move that the minutes disseminated by email be confirmed as a true and accurate record of the last meeting. Moved by Hannah, 2nd by Sallyanne.

President's Report Summary: read by Hannah, report attached.

- \$1600 raised in Easter raffle, thank you to Melissa Hedger for assistance.
- \$1200 raised in Pie Drive, thank you to Melissa Hedger

Principal's Report Summary: read by Sallyanne.

- Cassandra Boats resigned, open role for relief to Amie Ward.
- GEL accepted, called for interested staff.
- Visit from Kim Moroney (Early Learning Education Officer from CSO), working with staff. Initiatives around playing to learn and active spaces.
- Cessnock City Ranger came and observed afternoon dismissal. Purpose built school, traffic considered in planning. Block off driveway when putting the flags out and not unblock until all buses dismissed.
- PA system inspected and quoted today. Formal quote to come.
- Recommend parents attend the maths night to assist children their learning.

Treasurer's Report: read by Amanda, report attached.

No transactions on any accounts

Express Statement Account - \$6,124.44

Internet Saver Account - \$2,896.60

Total P&F Funds as at 31/3/2018 - \$9,022.04

Canteen Report: read by Elisha, report attached.

- More settled next term with regards to dates.
- Meal deal days are not that profitable in the scheme of the canteen. Might consider doing special fundraising on normal canteen days.
- Winter menu has gone home in hard copy. Also included a note about price changes, recyclable cups and reward system.
- Procedures for hot items are being put up in the canteen.
- Trialling putting drinks into lunch bags due to children not collecting orders.

Correspondence In: Federation of P&F 'How to P&F' letter.

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General Business

Speaker	Item discussed	Action taken
Sallyanne / Hannah	Further discussion about council ranger visit. Should we discuss the use of the vacant block beside the cemetery with the Church? This is their land and they are liable if someone hurts themselves etc. This will become a moot point once St Nicholas Early Education Centre starts building	Monitor the traffic using the driveway and vacant land
Hannah / Katherine	Sallyanne advised two possible dates for the disco - 21 st June or 5 th July. Discussion around whether it should have a theme. Decided that it should just be left as normal clothes. Katherine had spoken to some food trucks but firm information couldn't be provided until date locked in. Discussed glow products etc. Decided that the idea of a "party bag" with glow sticks, lollies etc for a set price could be premade and would save large numbers of volunteers to man stalls.	Hannah to contact DJ and see if he is available. Katherine to provide further information once date locked in.
Sallyanne	One of the items on the Schools Wish List was for marine carpet to be installed outside the library for an outdoor learning space. Discussion as to whether P&F would contribute half with canteen paying the other half or all of the quoted amount (\$4500). With no other funds specifically allocated, a unanimous vote was to pay the entire amount. This allowed canteen to possibly purchase another item off the wish list ie. aluminium seating	Katherine & Hannah to authorise payment for carpet
Hannah	Decision with regards to the internet saver account needed to be made. Do we keep \$1 in the account to leave it open or close it entirely. Discussion was that it was easier to leave the account open, just in case we decide to use it in the future.	Katherine & Hannah to transfer all but \$1 of the Internet Saver Account to main P&F account

Meeting Closed: 7.00 pm

Next Meeting: 9th May 2018 at 6.00 pm



Rosary Park P & F Association President's Report – 11th April 2018

Welcome to our last P&F meeting for Term 1.

Congratulations to all of our Easter raffle prize winners. Over 35 prizes and over \$1600 dollars raised. Thank you to Melissa Hedger for her help on the day.

Pie Drive went out today...some minor hiccups with wrong pies and short order from Thompson's but still a successful fundraiser with \$1200 raised. With a further pie drive planned for Term 3, some forethought into extending our pie/treat options and offering direct deposit may increase our revenue further. Again, thank you to Melissa Hedger for her assistance in sorting out the orders today.

Mother's Day will be second week back in Term 2. A flyer will go out as soon as school returns.

I hope everyone has a restful and safe school holidays.

Hannah Wilson

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	ROSARY PARK CATHOLIC SCHOOL P&F ASSOCIATION
	MARCH 2018 GENERAL MEETING FINANCIAL REPORT
P&F FUNDS AVAILABLE AS AT 28/2/2018	
	\$ 8,022.04

EXPRESS STATEMENT ACCOUNT

EXPRESS STATEMENT FUNDS AS AT 28/2/2018 \$ 8,125.44

INCOME

Date	Description	Amount
TOTAL INCOME		\$ -

Sub-Total after Income \$ 8,125.44

EXPENDITURE

Cheque No	Payee	Amount
TOTAL EXPENDITURE		\$ -

* - cheque unpresented at time of reporting

Sub-Total after Expenditure \$ 8,125.44

EXPRESS STATEMENT FUNDS AS AT 31/3/2018 \$ 8,125.44

INTERNET BUSINESS SAVER

INTERNET BUSINESS SAVER FUNDS AS AT 28/2/2018 \$ 2,896.00

Date	Description	Amount
TOTAL INCOME		\$ -

INTERNET BUSINESS SAVER FUNDS AS AT 31/3/2018 \$ 2,896.00

TOTAL P&F FUNDS AVAILABLE AS AT 31/3/2018 **\$ 8,022.04**