




P&F Rosary Park - Agenda - General Meeting

	Details	Person Responsible & time
Date	12/06/2019	
Time	Meeting opened 6.00pm meeting closed	
Venue	Rosary Park Catholic School - Staff Room	
Welcome	By Natalie	Chair - 1min
Apologies	Katherine Geczy	Chair - 1min
Attendees	Natalie Samaras, Amanda Drage, Mel O'Connor, Nat Cortis, Nasharna Maskey, Lindsey Gough, Emma Gillings, James Lunan, Elisha Ayton Mason, Rachel Matt Sallyanne Stanbridge	Chair - 1min
Conflicts	Declaration of any conflicts.	All - 1min
Acknowledgement of Country	"I would like to begin by acknowledging the Traditional Custodians of the land on which we meet today, the Wonnarua people, and pay my respects to Elders past, present and future. I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside in this area, and who are present here today."	Chair - 1min
Prayer	Lord Jesus, we have long seen you as offering the great example of how life should be lived. Help us to be models for our children. May they see us as people who are loving and forgiving, peaceful and just, compassionate and generous, prayerful, full of fun and full of hope. May this meeting of ours be inspired by the ideals we hold and the hopes we have for the future of our school. Amen.	Chair - 2min
Previous Minutes	"I move that the minutes be confirmed as a true and accurate record of the last meeting." Last minutes from meeting on the 1st May 2019 moved by Natalie Samaras seconded by James Lunan, Amanda Drage	Chair - 2mins
Principal's report	<p>Principal's report: Rosary Park Branxton P & F meeting 12TH June 2019</p> <p>*Thank you to the hardworking P & F members who are co-ordinating the Art exhibition for 22 June. Our artist Catherine Kingsmill is finalising the class artworks this week and both the individual and class artworks are wonderful!</p> <p>*Sallyanne tabled to tonight's meeting the letter she will send out to families regarding behaviour expectations for alcohol consumption at the art exhibition (as per Catholic Schools Office Hospitality Policy 2018) as well as the Risk assessment she has completed for the event. This will be sent out to families next week via normal communication channels.</p> <p>*As I mentioned in last week's newsletter, this week we are celebrating wellbeing week. This week as a staff we have participated in yoga and shared soup today. It is so important that as families you try to do something to maintain your wellbeing and enhance yours and your children's wellbeing, not just in wellbeing week!</p> <p>*Thank you to the year 6 2018 parents as we have now used their fundraising moneys to upgrade our sound system in the hall. I am sure you will agree from last week's assembly that it is a big improvement</p> <p>*Rob Flanagan (Flanagan's menswear) has kindly stocked a different style of girls' pants for our winter uniform- button up and higher waist with straighter bottom. They should arrive in store by the end of the week. Several parents had asked me about this as the present style for girls was rather tight fitting and not appropriate particularly for bigger children. I will make parents aware of this via Compass</p> <p>*Semester 1 reports will be available via Compass in week 10 of this term. We are no longer printing them. Information about the reports will be sent out to parents next week. As you can appreciate teachers have spent an enormous amount of time assessing and writing reports.</p> <p>*This Thursday will be a special evening for many of our (mostly) year 3 children who will participate in the sacrament of Confirmation. Fr Andrew Doohan (Diocesan Vicar General) will join us at St Brigid's for this special occasion in our children's spiritual and religious life. I thank our parish Sacramental team and the children's families for their help in preparing the children for this.</p> <p>*Thank you to Jess Dougherty (Rosary Park Pastoral Care Worker) who last week spent 3 days in Tamworth participating in Professional Learning in the Rock and Water program. The Rock and Water program is an experience that provides young people and adults a pathway to self-awareness, and increased self-confidence and social functioning</p> <p>*Year 5 and 6 children will be on excursion to Canberra 26-28 June. I will be attending with the children along with Mr Andrew Hacker and year 5/6 staff. I thank the staff for the commitment that they make to their students by taking time away from their own families to attend this 2 night excursion and the many hours it takes to prepare for it.</p> <p>*As has been tradition at Rosary Park we are planning a whole school musical in late term 3. Date TBC</p> <p>*Following on from the review of our Positive Behaviour Support system, we are currently in the process of reviewing our Student Welfare policy and procedure which we will communicate to parents in the near future.</p> <p>*As this is the last meeting for term 2, I thank all our parents and especially the P and F for the work, time and effort they commit to our school community and to working with us as educators of our children.</p>	Principal - 5 mins

<p>Presidents report</p>	<p>JUNE 2019 General Meeting President Report.</p> <p>A massive thanks to the entire school community for an awesome Athletics Carnival; the feedback of the 2019 event was amazing.</p> <p>Special thanks to Andrew & Debbie Hughes for the amazing sport tents. Also special mention to the amazing Sarah & Barry Richards for their dedication in ensuring the event ran smoothly. A big thank you also to all parent volunteers on the day; your help is so gratefully received.</p> <p>The art exhibition is almost upon us; reminders for the evening; as part of our exemptions we are required to abide by strict liquor license</p> <p>s.6(5) Liquor Act, 2007</p> <ul style="list-style-type: none"> · The function must be held to raise funds for the benefit of the organisation conducting the function, or for the community · The sale and supply of liquor must support the function and not be the sole purpose of the function · You need to give Liquor and Gaming NSW, local council and local police at least 14 days notice of a proposed function for the area where the function is being held. You can submit your notice online through service.nsw.gov.au · The maximum capacity for a function is 250 people at any one time · Free drinking water must be available · Food must be available, including food requiring preparation, cooking or heating. Unprepared snack foods like chips and nuts are not considered sufficient · Police and L&GNSW inspectors must be permitted access to the venue where the function is being held · An adult member or adult committee member must be present near the bar area at all times to supervise anyone aged under 18 years · Liquor can only be sold or supplied from one bar · All liquor must be sold or supplied in open containers, such as opened cans or bottles · Liquor can only be sold and supplied at the function for a maximum of four continuous hours · The exemption does not allow for takeaway sales. <p>Upcomings-</p> <ol style="list-style-type: none"> 1. Engraving Bricks- DUE BACK 1st JULY. Thank you to those who have already sent their forms back. 2. Entertainment Books 2019-2020 Now available to purchase- \$65 3). Pie Drive Week 8 letter home delivery Week 2 Term 3 <p>Incoming correspondence- Entertainment books</p> <p>Canteen to still run under PF until further notice from CSO</p> <p>Please do not be scared to ask any questions or if you need some help. There are no silly questions.</p>	<p>P&F President - 5 mins</p>
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<p>Treasures report</p>	<div style="text-align: center;">  <h2 style="margin: 0;">ROSARY PARK CATHOLIC SCHOOL P&F ASSOCIATION</h2> <h3 style="margin: 0;">JUNE 2019 GENERAL MEETING FINANCIAL REPORT</h3> </div> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">EXPRESS STATEMENT FUNDS AS AT 01/05/2019</td> <td style="width: 20%; text-align: right;">\$ 8,283.55</td> </tr> </table> <p style="text-align: center; background-color: #cccccc; margin: 5px 0;">EXPRESS STATEMENT ACCOUNT</p> <p>EXPRESS STATEMENT FUNDS AS AT 01/05/2019 \$ 8,283.55</p> <p>INCOME</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #d9ead3;"> <th style="width: 10%;">Date</th> <th style="width: 70%;">Description</th> <th style="width: 20%;">Amount</th> </tr> </thead> <tbody> <tr> <td>15.05.19</td> <td>Deposit - 200 Club Raffle Tickets</td> <td style="text-align: right;">\$ 1,030.00</td> </tr> <tr> <td>16.05.19</td> <td>Transfer from Internet Saver Account</td> <td style="text-align: right;">\$ 5,047.00</td> </tr> <tr> <td>22.05.19</td> <td>Deposit - Mother's Day Stall Takings</td> <td style="text-align: right;">\$ 2,540.10</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$ -</td> </tr> <tr style="background-color: #d9ead3;"> <td colspan="2" style="text-align: right;">TOTAL INCOME</td> <td style="text-align: right;">\$ 8,617.10</td> </tr> </tbody> </table> <p>Sub-Total after Income \$ 16,900.65</p> <p>EXPENDITURE</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #f2dede;"> <th style="width: 10%;">Cheque No</th> <th style="width: 70%;">Payee</th> <th style="width: 20%;">Amount</th> </tr> </thead> <tbody> <tr> <td>06.05.19</td> <td>Katherine Geczy - Art Supplies Reimbursement</td> <td style="text-align: right;">\$ 1,000.00</td> </tr> <tr> <td>07.05.19</td> <td>In the Mix - Thermomix purchase</td> <td style="text-align: right;">\$ 1,000.00</td> </tr> <tr> <td>08.05.19</td> <td>Katherine Geczy - Art Supplies Reimbursement</td> <td style="text-align: right;">\$ 226.22</td> </tr> <tr> <td>08.05.19</td> <td>In the Mix - Thermomix purchase (Balance)</td> <td style="text-align: right;">\$ 589.00</td> </tr> <tr> <td>16.05.19</td> <td>Kristine Pattison - Return funds paid to incorrect acc</td> <td style="text-align: right;">\$ 6.24</td> </tr> <tr> <td>01.06.19</td> <td>Branxton Community Hall - Art Show Night (Hire)</td> <td style="text-align: right;">\$ 296.00</td> </tr> <tr> <td>03.06.19</td> <td>Catherine Kingsmill - Artist</td> <td style="text-align: right;">\$ 1,000.00</td> </tr> <tr> <td>03.06.19</td> <td>Cheque - Easter Raffle Funds to RPCS</td> <td style="text-align: right;">\$ 2,183.20</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$ -</td> </tr> <tr style="background-color: #f2dede;"> <td colspan="2" style="text-align: right;">TOTAL EXPENDITURE</td> <td style="text-align: right;">\$ 6,300.66</td> </tr> </tbody> </table> <p style="font-size: small;">* - cheque unrepresented at time of reporting</p> <p>Sub-Total after Expenditure \$ 10,599.99</p> <p>EXPRESS STATEMENT FUNDS AS AT 11/06/2019 \$ 10,599.99</p>	EXPRESS STATEMENT FUNDS AS AT 01/05/2019	\$ 8,283.55	Date	Description	Amount	15.05.19	Deposit - 200 Club Raffle Tickets	\$ 1,030.00	16.05.19	Transfer from Internet Saver Account	\$ 5,047.00	22.05.19	Deposit - Mother's Day Stall Takings	\$ 2,540.10			\$ -			\$ -			\$ -	TOTAL INCOME		\$ 8,617.10	Cheque No	Payee	Amount	06.05.19	Katherine Geczy - Art Supplies Reimbursement	\$ 1,000.00	07.05.19	In the Mix - Thermomix purchase	\$ 1,000.00	08.05.19	Katherine Geczy - Art Supplies Reimbursement	\$ 226.22	08.05.19	In the Mix - Thermomix purchase (Balance)	\$ 589.00	16.05.19	Kristine Pattison - Return funds paid to incorrect acc	\$ 6.24	01.06.19	Branxton Community Hall - Art Show Night (Hire)	\$ 296.00	03.06.19	Catherine Kingsmill - Artist	\$ 1,000.00	03.06.19	Cheque - Easter Raffle Funds to RPCS	\$ 2,183.20			\$ -	TOTAL EXPENDITURE		\$ 6,300.66	<p>P&F Treasurer - 5 mins</p>
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INTERNET BUSINESS SAVER

INTERNET STATEMENT FUNDS AS AT 01/05/2019

\$ 2,717.20

Date	Description	Amount
30.04.19	Katherine Geczy	\$ 40.00
30.04.19	Emma Martyn	\$ 60.00
01.05.19	Simone Mueller	\$ 40.00
01.05.19	Matthew Grant	\$ 20.00
01.05.19	Rhiannon Robertson	\$ 60.00
01.05.19	Kendall 3W	\$ 40.00
01.05.19	Marie Jury	\$ 20.00
01.05.19	Donna Nowak	\$ 20.00
01.05.19	Gemma Bunner	\$ 40.00
02.05.19	Chanelle Diebert	\$ 20.00
02.05.19	Lindsey Gough	\$ 20.00
02.05.19	Kristine Pattison (Incorrect Deposit)	\$ 6.24
02.05.19	Kirstie Jacka	\$ 20.00
02.05.19	Susan Dunn	\$ 40.00

02.05.19	Jacqueline Fry	\$ 20.00
02.05.19	Anne Hedger	\$ 20.00
03.05.19	Adam Pople	\$ 40.00
03.05.19	Shae King	\$ 20.00
03.05.19	Suzanne Rock	\$ 20.00
03.05.19	Melinda O'Connor	\$ 20.00
03.05.19	Lucinda White	\$ 60.00
03.05.19	Heather Cavanagh	\$ 40.00
03.05.19	Carter 5/6 Gold	\$ 20.00
03.05.19	Natalie Samaras	\$ 40.00
06.05.19	Ange Healy	\$ 20.00
06.05.19	Alisha Brenton	\$ 40.00
06.05.19	Helen Russell	\$ 20.00
06.05.19	Rosemary Jacomb	\$ 20.00
06.05.19	Amanda Drage	\$ 120.00
06.05.19	S Ramsay	\$ 20.00
06.05.19	Katherine Geczy	\$ 20.00
06.05.19	Cristy McGregor	\$ 20.00
07.05.19	Natasha Waeger	\$ 60.00
07.05.19	Rach Russell	\$ 100.00
07.05.19	Luke Thomas	\$ 40.00
07.05.19	Maureen Robertson	\$ 40.00
07.05.19	Shae King	\$ 40.00
07.05.19	Monika Pansare	\$ 40.00
07.05.19	Elen Gibson	\$ 20.00
07.05.19	Harper Wilton Hugginton	\$ 20.00
07.05.19	Liika 5/6 White	\$ 40.00
07.05.19	Marie Jury	\$ 20.00
07.05.19	Amanda Bogacz	\$ 40.00
07.05.19	Nathan Cooper	\$ 40.00
07.05.19	Lindsey Gough	\$ 20.00
07.05.19	Megan Wilton	\$ 20.00
08.05.19	Adam Pople	\$ 40.00
08.05.19	Simone Mueller	\$ 20.00
08.05.19	Nathan Renfrey	\$ 20.00
08.05.19	Melinda O'Connor	\$ 40.00
08.05.19	Lina Grieve	\$ 20.00
08.05.19	Lisa Redden	\$ 80.00
09.05.19	Karen Burgess	\$ 20.00
09.05.19	Kirstie Jacka	\$ 20.00
09.05.19	Chanelle Diebert	\$ 20.00
09.05.19	Anne Marie Nisbett-Bickel	\$ 20.00
09.05.19	Jenna Cole	\$ 20.00
09.05.19	Jason Baker	\$ 20.00
09.05.19	Sesha Utjesenov	\$ 20.00
09.05.19	Schmeeweiss 3W	\$ 20.00
09.05.19	Jean O'Nions	\$ 20.00
10.05.19	Felicity J Callo	\$ 100.00
10.05.19	Emma McGregor	\$ 40.00
10.05.19	Karita Robinson	\$ 40.00
10.05.19	Scrah Ellen	\$ 20.00
10.05.19	Upward Yr6	\$ 60.00
10.05.19	Jonathan Lawler	\$ 20.00
11.05.19	Kristine Pattison	\$ 20.00
13.05.19	Lucinda White - Paver Payment	\$ 45.00
15.05.19	Joshua Dagg	\$ 20.00
16.05.19	Natalie Samaras	\$ 240.00
16.05.19	Natalie Samaras	\$ 30.00
16.05.19	NaSharna Maskey - Paver Payment	\$ 45.00
21.05.19	Sticky Tickets	\$ 0.01
31.05.19	Credit Interest	\$ 0.46
05.06.19	Amie Ward	\$ 65.00

06.06.19	Natalie Cortis - Paver Payment	\$ 45.00
		\$ -
TOTAL INCOME		\$ 2,756.71

Date	Payee	Amount
16.05.19	Transfer to Express Account	\$ 5,047.00
TOTAL EXPENDITURE		\$ 5,047.00

INTERNET STATEMENT FUNDS AS AT 11/06/2019

\$ 426.91

TOTAL P&F FUNDS AVAILABLE AS AT 11/06/2019

\$ 11,026.90

Canteen report

Athletics carnival – next year suggest bacon and egg rolls in the morning
 Canteen report P and F Meeting wed 12th June 2019
 End term report
 Financials
 Canteen funds purchased new BBQ in May, \$179.00.
 Will place order for more lunch order bags next term, include kindy 2020 purchase.
 Canteen issues/Fundraising/Upcoming events
 Frozen chicken fundraiser- notes sent home when term starts. Opening up ordering weekly for the term.

Elisha - 5 mins

	<p>New winter menu and prices, settled and everyone has adjusted well. New items proving popular.</p> <p>Wednesday canteen, decision to be made after financial audit report meeting.</p> <p>Ideas to improve the facebook page? Admins, moderators, how simple questions can be posted etc to make more time efficient – Sally happy to look into if people are unable to use it properly, may in the future just resort to Compass.</p> <p>Can we also send home something to ensure all parents are aware of the fb page and compass. A lot of posting about issues which can be easily answered by looking at fb page, school newsletter or the compass app. Particularly with canteen I'm getting many " I didn't know about that" comments.</p> <p>Healthy Canteen Strategy</p> <p>Working on photos and nutritional panels, will have a document done for 2019. This is nearly complete just formatting photos etc.</p> <p>It is a requirement as of 2019 that a hard copy of nutritional panels of all items sold to be available in canteen for viewing.</p> <p>Phasing out some ice block items end of term 1, early</p>	
Fundraising Report	<p>James Lunan – Peter Drayton Wine P & F Wine Drive</p> <p>Shared on social media amongst friends, family etc. 10% off cellar door for 6 bottles, 15% off 12 bottles. Use discount code. Offer ends 31 July 2019 – possibly extend to end of August. James to send link to Natalie.</p> <p>Disco end of Term 4</p>	

Agenda Item	Discussion, Relevant documents	-Person responsible -Time -Action Due By
P&F meetings for 2019	<p>Proposed dates 6pm start</p> <p>Term 2 Wednesday 24th July</p> <p>Term 3 Wednesday 14th August Wednesday 11th September Wednesday 16th October</p> <p>Term 4 Wednesday 13th November AGM Wednesday 4th December @Pub for Christmas dinner.</p>	