




P&F Rosary Park - General Meeting Minutes

	Details	Person Responsible & time
Date	10/04/2019	
Time	Meeting opened 18:12 meeting closed 19:15	
Venue	Rosary Park Catholic School - Staff Room	
Welcome	By Natalie	Chair - 1min
Apologies	Cecil Lenton, Melanie O'nyons, Hannah Wilson, Natalie Cortis, Melanie O'Connor	Chair - 1min
Attendees	Natalie Samaras, Katherine Geczy, Amanda Drage, Sallyanne Staybridge, Louise Kevin, Bec Jackson, James Luton, Elisha Aston-Mason, Lindsey Gough.	Chair - 1min
Conflicts	Declaration of any conflicts.	All - 1min
Acknowledgement of Country	"I would like to begin by acknowledging the Traditional Custodians of the land on which we meet today, the Wonnarua people, and pay my respects to Elders past, present and future. I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside in this area, and who are present here today."	Chair - 1min
Prayer	Lord Jesus, fill us with the spirit of hope and joyful expectation. You have shared your life with us and, if we allow it to happen, we can never be alone. The future you have in store for us is beyond all human expectation. May this meeting of ours reflect the promise we share, and may we strive to keep our schools places of hope. Amen.	Chair - 2min
Previous Minutes	"I move that the minutes be confirmed as a true and accurate record of the last meeting." Minutes from last meeting moved by Amanda seconded by Lindsay	Chair - 2mins
Principal's report	<p>1.Thank you to the parents who attended the Spelling Mastery parent night on 25/3.It was well attended and gave parents a greater understanding of what students need to learn in spelling from our NSW Syllabus and how the program addresses this. I thank Louise Kevin (AP)for taking on the implementation of this program. Reading and Spelling are the major focus areas of our School Improvement Plan (SIP) goals.</p> <p>2.The school has engaged SECA Solution to help us to thoroughly investigate the viability of relocating the bus zones onto the school side of the street. This is the company that I met with at CSO several weeks ago. As I was unable to gain further answers from Transport for NSW it was felt that a firm such as this will be able to follow the appropriate channels to investigate the viability of this option. They have previously worked with the school when it moved to the present site and is also working on traffic options for the St Nicholas Early Learning Centre across the road from the school</p> <p>3.I will be on Long Service Leave term 2 week 2 (6-10 May) so unfortunately, I will not be at the Mother's Day breakfast. However, I have already discussed with Elisha the organisation of the morning and with the staff. OOSH staff have offered to set up a craft table in the hall which they will oversee, for children and their mums/grandmas to do some craft if they want. This will also act as a good promotion for OOSH.</p> <p>4.St Nicholas OOSH Braxton is trialling allowing non-Rosary Park students to attend our Vacation Care in April holidays. As the service is run by</p>	Principal - 5 mins

	<p>the diocese this has been their decision to trial this. Children will be expected to follow Rosary Park rules (our Positive Behaviour Support structures have been supplied to OOSH project manager Tracey Sweetman).</p> <p>5.School Building update: We continue to wait for the final sign off on the grant from the Government. My understanding is that once this happens building will start quite quickly as the Builder has already been engaged. The St Nicholas Early Learning Centre across the road has been given the go ahead to start building. It is expected to be completed by January 2020.</p> <p>6.I wanted to clarify for all parents the issue of bringing strawberries to school. We are a strawberry aware school as we have a child with an (anaphylaxis) allergy to fresh strawberries. Parents are encouraged to avoid sending fresh strawberries to school. You can pack strawberry products (e.g. strawberry yoghurt). Please be assured that contrary to what parents may have been led to believe, the child with the allergy does NOT bring fresh strawberries to eat at school.</p> <p>7.School holiday maintenance: Asset Protection Zone (APZ) which is bushland outside the school fence perimeters, will be cleared. All Air Conditioner vents cleaned maintenance of lights and a critical safety as they needed replacing after breaking down. All gutters are being cleaned out. We have just had to have a major service on the motor in the school hall roller door.</p> <p>8.I would like to invite all families to the Anzac Day march leaving from the Branxton Inn at 11am before the service begins at the cenotaph. Children are to wear summer school uniform. Our school Anzac service will beat school on Wed 1May at 12noon.</p> <p>9.A very big thank you to APLUS contracting for their very generous donation to the purchase of our sport marquees.</p> <p>10.Please feel free to take a copy available at tonight's meeting of the 2017 Annual report of the Diocesan Protection and Safety Council. This is the inaugural report of the group which was started in 2016. The report gives an understanding of the work being carried out in the diocese to protect children and enhance the safety of all.</p> <p>11. Chess club going well with lots of interest. Will aim to keep this going next term with a regular chess club during lunchtime.</p> <p>12. Thank you for a wonderful term 1 and all your efforts to build community and fundraise for our school, especially the recent wonderful efforts of the Easter raffle. The funds will really benefit us in purchasing OT items for classrooms. I wish you a restful break and a happy and holy Easter. The mass times for our parish have been sent home. It is to be hoped that many of our families will be able to attend some of our Parish's Easter services over Holy Week</p>	
<p>Presidents report</p>	<p>A massive thanks to the families; for the overwhelming support of the Annual Easter Raffle. Everyone's support is kindly appreciated.</p> <ul style="list-style-type: none"> · Easter Raffle Takings.... \$1800 td provided to the OT equipment. · Incoming correspondence-Fundraising Australia and Entertainment Book · Parent Correspondence – <ul style="list-style-type: none"> • Introducing a choir can we start this? Will ask from the community if there is anyone willing to volunteer to hold these classes at lunchtime • Contacted has been made with Cessnock council to fix the natures strips outside of the school. • Could we get parent representatives from each year to represent that year to help promote contacts, fundraising and community relationships. Poll back out to the parents on the fb page to see interest. • Can we make sure uniform is up to standard. The school used to have a school uniform award. Teachers will discuss bringing this back. · Landscaping Quotes are being organised for the outdoor area between office and basketball court has come back as a draft \$75000. · Canteen to still run under PF until further notice from CSO · Disco Date Proposal – will be Term 3 · Mothers Day Raffle sent home today. 200 club. Main prize is a Thermomix. Other prizes have been donated. · A very massive thanks to APLUS CONTRACTING for their generous SPONSORSHIP towards our 6 NEW Sporting/School Marquees · Friday 12th April; Casual Clothes with Gold coin donation · May meeting moved forward to 1st May 	<p>P&F President - 5mins</p>

Have a wonderful SAFE and HAPPY HOLIDAYS. We look forward to a great TERM 2.

Treasures report

		
ROSARY PARK CATHOLIC SCHOOL P&F ASSOCIATION		
APRIL 2019 GENERAL MEETING FINANCIAL REPORT		
EXPRESS STATEMENT FUNDS AS AT 12/03/2019		\$ 9,465.49
EXPRESS STATEMENT ACCOUNT		
EXPRESS STATEMENT FUNDS AS AT 12/03/2019		\$ 9,465.49
INCOME		
Date	Description	Amount
08.04.2019	Transfer of funds from Internet Account	\$ 853.05
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
TOTAL INCOME		\$ 853.05
Sub-Total after Income		\$ 10,318.55
EXPENDITURE		
Cheque No	Payee	Amount
02.04.2019	Smart Gift Ideas - Inv SG135967 (Mother's Day)	\$ 1,000.00
02.04.2019	Smart Gift Ideas - Inv SG135967 (Mother's Day)	\$ 1,000.00
03.04.2019	Smart Gift Ideas - Inv SG135967 (Mother's Day)	\$ 35.00
		\$ -
		\$ -
TOTAL EXPENDITURE		\$ 2,035.00
* - cheque unrepresented at time of reporting		
Sub-Total after Expenditure		\$ 8,283.55
EXPRESS STATEMENT FUNDS AS AT 08/04/2019		\$ 8,283.55
INTERNET BUSINESS SAVER		
INTERNET STATEMENT FUNDS AS AT 12/03/2019		\$ 524.06
Date	Description	Amount
23.03.2019	Jenna Cole - School Bag Purchase	\$ 65.00
30.03.2019	Sale of remaining Lolly Bags	\$ 70.00
30.03.2019	School Bags x 2	\$ 130.00
30.03.2019	School Bag x 1	\$ 65.00
		\$ -
		\$ -
		\$ -
TOTAL INCOME		\$ 330.00
Date	Payee	Amount
08.04.2019	Transfer to Express Account	\$ 853.05
TOTAL EXPENDITURE		\$ 853.05
INTERNET STATEMENT FUNDS AS AT 08/04/2019		\$ 1.00
TOTAL P&F FUNDS AVAILABLE AS AT 08/04/2019		\$ 8,284.55

P&F Treasurer -
5mins

<p>Canteen report</p>	<p>Financials</p> <ul style="list-style-type: none"> • See committee minutes summary <p>Canteen issues/Fundraising/Upcoming events</p> <ul style="list-style-type: none"> • Frozen chicken fundraiser- term 2 once things settle. A lot going on for parents with other necessary costs • Last day of term 1 12.04.19 will have easter inspired snacks and hot cross buns • New winter menu will be distributed end of term 1, price changes highlighted. • Athletics lunch order will be sent home end term 1. Sausage sizzle and drink meal plus a snack loll drink stand on the day due to not having access to Miller Park Canteen • Wednesday canteen, decision to be made after financial audit. <p>Healthy Canteen Strategy</p> <ul style="list-style-type: none"> • Working on photos and nutritional panels, will have a document done for 2019. This is nearly complete just formatting photos etc. • It is a requirement as of 2019 that a hard copy of nutritional panels of all items sold to be available in canteen for viewing. • Phasing out some ice block items end of term 1, early term 2 <p>ROSARY PARK CANTEEN Canteen Committee Meeting Wed 20.03.19 Time start 9.10am Time end 10.00am Chair Elisha Ayton-Mason In attendance: Apologies: Natalie Samaras Stef Shuttleworth Ellen Gibson Mel OConnor Elisha Mason Jacqueline Fry Jenny Furner Lisa Redden Agenda 1. Financial report Currently \$3,771.87 in canteen account, approx. \$2,000 in safe for banking this week 2. Winter menu- Caesar salad and sushi removed, add Mexican toasted wrap, noodles, soup. 3. Prices. Due to 2 increases in bakery prices and juice/milk. Milk \$2.50 Juice \$2.50 Large pie \$4.00 Sausage roll \$4.00 Party pie remain same at \$2.50 Committee members all agreed this was reasonable, in relation to current cost to buy, and in line with other local primary school prices. Increase take effect term 2 2019. Order in some variety of hot food – spinach feta rolls, quiche, chicken veg pie. 4. Iceblocks, phase out items</p>	<p>Elisha - 5 mins</p>

	<p>Keep Moosies, remove icy pole and lifesaver. Look at doing in house made Greek yoghurt cups</p> <p>5. Wednesday canteen trial term 2, P&F in support of this. Canteen will operate 2 days only n the case of pupil free day or public holiday. In cooler weather look at opportunity to serve cheese toasties and hot chocolates 8.30-8.50 on canteen mornings</p> <p>6. Token system- working, looked at other options ie. Loyalty cards, worry children will lose them</p> <p>7. Signage and wall art</p> <p>Local artists still being approached by P&F, will look at some small blackboards to enhance aesthetic and serve purpose of snack prices- primary window</p>	
Fundraising Report	<p>Term 1</p> <ul style="list-style-type: none"> Easter Raffle Completed this Friday <p>Term 2</p> <ul style="list-style-type: none"> Mothers Day Raffle – 200 club \$20 per ticket. Only 200 tickets for sale. Thermomix and other prizes to be won. Drawn at mothers day breakfast. Mothers Day Stall - \$5 per item for children to buy at. Entertainment Book – Electronic and hard copy available Athletes Foot at Greenhills - \$5 per shoes bought back to RPCS Children's art exhibition / cocktail evening. Based on feedback from parents that a ball was too expensive for parents to afford we have changed this to a cocktail evening at the community hall. \$30 per person to attend. Children’s art work for purchase \$15 on the night. Grazing tables- sweet and savoury Included in ticket price. Beer, wine and softdrinks available to purchase on the night. Open to all RPCS parents and friends to attend, adults only. Students will have art lessons within school to produce their artwork for the exhibition. All students work will be displayed at the exhibition, no art competition at teachers request. On the evening raffles and prizes will be run for a fun night for the parents of RPCS to be involved. Please make an effort to come and meet other parents 22nd June. <p>When organising fundraising the cost to parents is always kept in mind to make it affordable for parents to choose to opt in or opt out.</p> <p>Fundraising goal - Marquees – Kindly donated by A Plus contracting</p> <p>Fundraising goal of \$2000 for OT equipment in kinder class rooms almost met</p> <p>Fundraising goal of \$3000 to convert storage rooms at the back of the canteen into private tutorial rooms for students. Useful for music, OT, speech, psychology, counselling ect</p>	

Agenda Item	Discussion, Relevant documents	-Person responsible - Time -Action Due By
P&F meetings for 2019	<p>Proposed dates 6pm start</p> <p>Term 1</p> <p>Wednesday 13th March</p> <p>Wednesday 10th April</p>	

	<p>Term 2 Wednesday 1st May Wednesday 12th June Wednesday 24th July</p> <p>Term 3 Wednesday 14th August Wednesday 11th September Wednesday 16th October</p> <p>Term 4 Wednesday 13th November AGM Wednesday 4th December @Pub for christmas dinner.</p>	
Grants	<ul style="list-style-type: none"> • Yancoal community support program. • Council Dollar for dollar • Other available grants. Amanda happy to follow up. 	Amanda to follow up on grants. Natalie to put together a marketing proposal.
Year 6 fundraising	Year 6 to fundraise at the Athletics carnival. ? Lollies or Cakes. To liaise with Elisha. James will help lead year 6 parents.	
Athletics carnival	Athletics carnival. Please try and stay for the full day.	