




P&F Rosary Park - Agenda - General Meeting

	Details	Person Responsible	Time
Date	18/09/2019		
Time	Meeting opened 18:02 meeting closed 18:43		
Venue	Rosary Park Catholic School - Staff Room		
Welcome	By Natalie	Chair	1min
Apologies	Hannah Wilson	Chair	1min
Attendees	Lyndsay Gough, Natalie Samaras, Amie Wright, Louise Kevin, Sallyanne Stanbridge, Katherine Geczy, Amanda Drage, Mel O'Connor	Chair	1min
Conflicts	Declaration of any conflicts.	All	1min
Acknowledgement of Country	"I would like to begin by acknowledging the Traditional Custodians of the land on which we meet today, the Wonnarua people, and pay my respects to Elders past, present and future. I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside in this area, and who are present here today."	Chair	1min
School Prayer	Lord Jesus help us to understand our importance in educating our children. Bless our partners -the teachers. Guide us in our decisions and open our hearts in friendship to each other. May we show particular care to those who are most in need. May we welcome, especially, those who are shy and uncomfortable. May this meeting of ours result in many benefits for the children on whose behalf we gather. Amen	Chair	2min
Previous Minutes	"I move that the minutes be confirmed as a true and accurate record of the last meeting." Last minutes from meeting on the 14th August 2019 moved by Amanda Drage seconded by Mel O'Connor		2mins
Principal's report	<p><u>School concert</u> What a fantastic show! Thank you for your support of this event and to Natalie for helping with selling programs on the night and the gifts presented to staff members on behalf of the parents and friends. Again, I thank my staff who not only wrote and created the show but worked a lot of their own hours and lunch times to prepare the children for the show. Thank you so much to the parents who provided the staff with the thank you morning tea. They were very appreciative.</p> <p><u>School Uniform</u> The Catholic Schools Office recently updated its uniform policy and all Catholic Schools in our diocese are now required to offer shorts/pants options for all uniforms regardless of gender. I have some samples of skorts from Flanagan's (waiting on shorts) to look at. Parents will be made aware of this in term 3-week 10 newsletter. We will discuss further at our October meeting once I have all the samples.</p> <p><u>Student Welfare policy and Positive Behaviour for Learning (PBL)</u> Parents have been invited to a meeting at 5:30pm prior to our next P and F on 16 October to hear more about the review of our PBL and our student welfare policy/procedure.</p> <p><u>Works carried out at the school</u> Art mural to be undertaken in week 2 of the holidays- on 2 canteen exterior walls. Thank you to the generous donation of the canteen for this. We will use school funds to refurbish the canteen and counsellor office area. This will make a more workable and private office space for the counsellor. Date of works is yet to be confirmed but it is hoped it will be in the holidays.</p> <p><u>Chaplaincy Program</u> We have been informed that the Government Chaplaincy program that funds Jess Dougherty in her Pastoral Care Worker role at Rosary Park will end this year. This is a big disappointment as Jess provides wonderful support to many of our children. I have applied for another Government grant in the Chaplaincy program although it is unlikely we will be successful with this as we have had Government funds in this area for many years and it schools who have not will be prioritised.</p> <p><u>Year 6 Gift</u> Saturday 26 October (from 1pm) Year 6 parents and children who are able will come to school to construct the garden seat which is the end of year gift from year 6 children and families. This will be in memory of Mr Lott. <i>Thank you so much</i> to Mel O'Connor for taking over the canteen this term, Elisha is planning on returning to canteen in Term 4.</p>	Principal	5 mins

	<i>Thank you for all your hard work and dedication to our children throughout term 3, enjoy a restful break and share some precious family time together.</i>		
Presidents report	<p>The term has nearly ended and what a magical feel the school has; after the amazing concert last week. Thank you to all of the staff and students for their efforts. It was truly a credit to you all.</p> <p>Friday the P&F will host the annual colour run; Thank you to all of the amazing parents that have offered to help. Please be sun safe on the day.</p> <p>The Father's Day breakfast was a great treat for all male influences at RPCS thank you to Mel O'Connor and Alisha Brenton for executing the egg and bacon rolls; and Kellie Payne from Forage Coffee for keeping the dads caffeinated.</p> <p>Thank you to the amazing team that setup and provided the fathers day stall; our students are delighted and always such great shoppers at these events. Leah Martin; Amy Parker; Emma Gillings & Katherine Geczy your time was greatly appreciated.</p> <p>Kinder 2020 Orientation; please support the new families and help on the morning at the hall Thursday 24th October and Thursday 31st October. Including taking orders for the RPCS bags; Canteen Volunteer encouragement; 2nd Hand uniforms etc.</p> <p>As the year starts to finish up; Our AGM will be hosted on WEDNESDAY 13th NOVEMBER; please make the effort to come and be part of the voting system. You will not be given a position on the spot I promise. We are also hopeful to have two representatives from each Year so they can facilitate volunteers for upcoming events and communicate any P & F agendas.</p>	P&F President	5 mins

Treasurers report

	ROSARY PARK CATHOLIC SCHOOL P&F ASSOCIATION	
	SEPTEMBER 2019 GENERAL MEETING FINANCIAL REPORT	
EXPRESS STATEMENT FUNDS AS AT 14/08/2019		\$ 7,376.31
EXPRESS STATEMENT ACCOUNT		
EXPRESS STATEMENT FUNDS AS AT 14/08/2019		\$ 7,376.31
INCOME		
Date	Description	Amount
29.08.19	Credit transfer from Internet Account	\$ 5,000.00
29.08.19	Credit transfer from Internet Account	\$ 6,484.00
31.08.19	Entertainment Publications	\$ 585.00
31.08.19	Cash Deposit	\$ 500.00
31.08.19	Cash Deposit - Fathers Day Stall takings	\$ 3,074.00
		\$ -
		\$ -
		\$ -
		\$ -
	TOTAL INCOME	\$ 15,643.00
Sub-Total after Income		\$ 23,019.31
EXPENDITURE		
Cheque No	Payee	Amount
711156	Rosary Park Catholic School (OT Supplies etc)	\$ 4,000.00
29.08.19	J A Dun - Evie & Macy Dun School Fees (wrong acc)	\$ 758.00
29.08.19	HML Art - Inv 1054	\$ 220.00
29.08.19	HML Art - Inv 1054	\$ 1,000.00
30.08.19	HML Art - Inv 1054	\$ 1,000.00
31.08.19	HML Art - Inv 1054	\$ 1,000.00
02.09.19	Signature Engraving - Inv 21299	\$ 635.77
05.09.19	Katherine Geczy - Bags for Fathers Day stall	\$ 189.30
09.09.19	Picotee Floral - Flowers for Mason Family	\$ 110.00
10.09.19	Smart Gift Ideas - Inv 11106014 (Fathers Day Gifts)	\$ 1,000.00
11.09.19	Smart Gift Ideas - Inv 11106014 (Fathers Day Gifts)	\$ 1,000.00
12.09.19	Smart Gift Ideas - Inv 11106014 (Fathers Day Gifts)	\$ 1,000.00
13.09.19	Smart Gift Ideas - Inv 11106014 (Fathers Day Gifts)	\$ 586.50
		\$ -
	TOTAL EXPENDITURE	\$ 12,499.57
Sub-Total after Expenditure		\$ 10,519.74
EXPRESS STATEMENT FUNDS AS AT 16/09/2019		\$ 10,519.74
INTERNET BUSINESS SAVER		
INTERNET STATEMENT FUNDS AS AT 14/08/2019		\$ 11,245.42
Date	Description	Amount
16.08.19	J A Dun - Evie & Macy Dun (School Fees)	\$ 120.00
23.08.19	J A Dun - Evie & Macy Dun (School Fees)	\$ 120.00
31.08.19	Credit Interest	\$ 6.50
03.09.19	Go Fundraise Pty Ltd	\$ 517.99
		\$ -
	TOTAL INCOME	\$ 764.49
Date	Payee	Amount
29.08.19	Transfer into Express Account	\$ 5,000.00
29.08.19	Transfer into Express Account	\$ 6,484.00
		\$ -
	TOTAL EXPENDITURE	\$ 11,484.00
INTERNET STATEMENT FUNDS AS AT 14/08/2019		\$ 525.91
TOTAL P&F FUNDS AVAILABLE AS AT 22/07/2019		\$ 11,045.65

P&F Treasurer

5 mins

Canteen report

The canteen has been running very efficient with a good stream of volunteers. Elisha Ayton-Mason will return Week 1 Term 4.

We are extremely thankful for Mel OConnor dedicating the Term to help with the daily running of the canteen.

A good response with the Meal deals for the colour Run; 2/3's of the school ordering for Friday.

Icecream fridge has been replaced.

The healthy reward textas with the kids have been a huge success. And are now completed.

Lunch bags have been ordered and paid

Chocolates and lollies will be for sale at the colour run

Canteen Supervisor

5mins

	New canteen finacila reports have been designed and will be tabled at the next P&F Meeting		
Fundraising report	<p>Completed Fundraisers</p> <ul style="list-style-type: none"> • Art Show - Raised \$4395 • Pie Drive - Raised \$910 • Peter Drayton Wines - Raised \$156.95 • Fathersday Stall - Broke even as not as many presents purchased by students this year. Remaining presents stored for next year. <p>Current Fundraiser</p> <ul style="list-style-type: none"> • Entertainment book - Continuous <p>Upcoming Fundraisers</p> <ul style="list-style-type: none"> • Colour Run -Volunteers needed to set up and provide BBQ lunch. Volunteers needed for supervisors on the day <p>2019 Fundraising Goals</p> <ul style="list-style-type: none"> • Fundraising goal \$2000 for OT equipment in kinder rooms - Completed • Fundraising goal \$3000 to refurbish store rooms at back of canteen for private tutorial rooms. Uses include music, speech, OT, psychology ect - Completed. Sallyanne waiting on possibility of further grant money so will not advance at this stage as hoping to investigae beter options. Money to sit in account. • Extra funds raise over last few terms above target - Review of Occupational Therapy equipment bought earlier in the year. Tried in kinder rooms. Feedback has been good. All agreed to supply another \$2000 of Occupational Therapy equipent for use in higher grades. • Fundraising request for money towards new readers - Completed - All agreed to give \$2000 towards this • Fundraising goal \$75000 for sports area - Agreed to place on hold as the new buildings and works continue to change. • New classroom furniture - All new buildings do not come with furniture included as school funding. Lindsay Gough will write to local members to raise this concern. Each room cost aprox \$17000 to fit out with furniture. The school requires x4 rooms to be fitted out for 2020 when building works completed. One room fitted out at the beginning of the year. Feedback on furniture from teachers and students has been positive. All agreed there is no other bills or upfront payment upcoming. All agreed to leave \$2000 balance in P&F account as buffer. All agreed to donate remaining P&F Funds to purchase furniture for one of the new rooms. 		

Agenda Item	Discussion, Relevant documents	Time	Person responsible	Due by
P&F meetings for 2019	<p>Proposed dates</p> <p>Term 3</p> <p>Wednesday 16th October</p> <p>Term 4</p> <p>Wednesday 13th November AGM</p> <p>Wednesday 4th December @Pub for christmas dinner.</p>	5mins	All	
Devices for Year 3	Do year 3 need devices. NO. Only year 5&6 require devices.			
Resource fee	Sallyanne requested to review this to make sure it increases accordingly with school costs so we are not required to fundraise throughout the year to cover costs..			
Professional Learning gift cards	Teachers have requested some vouchers from P&F for apply gift cards. This would be spent on aps for learning and education. Available through all devices that are linked at the school. All agreed to provide \$200			
Lids for Kids	'Lids for kids' collects lids and recycles these for prosthetic limbs for children. Could the school and their families start collecting these? All agreed yes.			

